

Appendix 3
Minutes of South East Leeds Health and Wellbeing
Partnership Meeting
18th March 2010

Present:

Cllr Terry Grayshon (Chair) – Leeds City Council Health Champion
Bash Uppal – Leeds City Council Adult Social Care, Health & Wellbeing
Andy Beattie – Health & Environmental Health Action
Dave Mitchell – Practice Based Commissioning
Keith Lander – Environment and Neighbourhoods
Shaid Mahmood – Children’s Services
Sue Wilkinson (rep for Rob Kenyon) – Leeds Community Healthcare
Aneesa Anwar – LCC Support to Health & Wellbeing Partnerships

In attendance:

Gemma Mann, Frances English

1. Welcome, introductions & apologies

All welcomed to the meeting.

Apologies were received from: Rob Kenyon, Julie Bootle, Philip Bramson, Sheila Fletcher

2. Minutes of meeting held on 24th February 2010

Agreed as an accurate record.

3. Matters Arising

Commissioning Officer - Bash informed the group that she has again requested a commissioning officer from NHS to sit on the partnership and is pending a response.

Transfer of Children’s Accident & Emergency services – Dissemination of the information on the children's accident and emergency services moving from St James to Leeds General Infirmary will be done shortly as a leaflet is currently being produced and will be in circulation over the next coming weeks.

Action: All encouraged to inform their networking groups in the meantime.

NHS Health checks - Karen Newbould is leading on NHS health checks and has agreed to attend future meeting to update the partnership.

It was noted that **Julie Bootle** at a future meeting may be able to answer queries regarding hospital discharge assessment processes.

4. Practice Based Commissioning Action Plan (Dave Mitchell)

Dave went through the Leodis Practice based commissioning plan.

In putting the plan together Karen Newbould has been working with the PBC. In undertaking health checks Dave pointed out that they were treating populations not patients. Gaps and issues that required more work including; raising practices awareness of exercise referral point in the community; healthy diet aspects with a lack of access to fresh fruit and vegetables available in deprived neighbourhoods such as Beeston and Holbeck. Dave also highlighted that even if healthy food options were available the lack of basic cooking skills was a further barrier.

Cllr Grayshon updated on fair share project which provides access to fresh fruit and vegetables and could be encouraged to target areas, however likely to incur a small cost to provide this service. Councillors may be able to fund this through one of their grants. Also mentioned was the Grab 5 fresh n fruity supermarket in Holbeck is popular amongst the local community. Andy also reported on the healthy living and wellbeing promotions using the stall in Kirkgate Market run until recently by Health and Environmental Action Service. This will be run in future along the lines of the “Ministry of Food” concept developed by Jamie Oliver, funded by the PCT and coordinated by ZEST (formerly East Leeds Healthy Living Centre). Sue also suggested integrating these skills into programmes as part of the role of Children’s Centres and Surestart.

The PBC have been making referrals to the fuel through warmth programme and evidence on uptake shows very little take up – figures suggest from 1000 mailouts only 16 referrals made and success of these is being evaluated as well as considering other less resource intensive mechanisms for increasing uptake. Andy highlighted how his team could assist with this initiative. Cllr Grayshon also suggested the group looked at the link to the ‘green doctor’ scheme www.yorkshire.groundwork.org.uk.

Dave explained that the aim of presenting the plan to the Partnership is to share what issues are to be addressed by the practice based commissioning plan and to identify how other partner organisations could help deliver the actions in the near future.

Agreed that there is a need for all partners to have a robust local knowledge of issues in the area and by sharing our individual priorities we could jointly review blockages and barriers.

Action: Aneesa to arrange a meeting inviting Mark Allman, Bash, Dave, Andy, Emma Croft and circulate details to wider partnership for colleagues interested to attend to take forward this item.

5. Area Delivery Plans

Bash shared briefly details of potential actions that can go into the Area Delivery Plans. The following could appear in all the three ADPs:

- Increasing take up of the fuel poverty programme health through warmth
- Promoting health check programme and referrals into healthy lifestyle initiatives.

Others were more pertinent to Inner South which included:

- Rollout of the smoke free homes initiative from Beeston to across LS10 area
- Tackling underage sales of illicit tobacco and alcohol within Belle Isle and Middleton that West Yorkshire Trading Standards would lead on.

Action: Sheila to share detailed at the meeting in May.

6. Smoke Free Homes Initiative roll out (Gemma Mann)

Gemma spoke about the roll out of smoke free homes project. The rollout will start in Middleton with a view to rollout across the area.

The aims of the project are to raise awareness of impact of second hand smoke; encourage people to make a pledge / promise to smoke out of sight of children either outside the house or in a separate room and ultimately to stop smoking.

Gemma highlighted the success of the initiative in Beeston which included events held to raise people's awareness on the impact on health when inhaling smoke. Health trainers were trained to help get messages out to people. Information was also provided to health visitors, midwives, GPs and practice nurses. Smoke free homes packs were issued to year 5 school children in Beeson where children take information home and discuss with parents. There was a view that it would be more effective to sending the information out with year 3 children as more likely to reach parents.

The effectiveness of this initiative was measured through a baseline survey questionnaire and follow up at six months with results showing from those that took part a 50% drop in numbers who smoked.

The rollout is to run across LS10 area and Health 4 All have been commissioned as an active organisation in Middleton to take the lead.

Gemma also provided details of the proposed project which will tackle underage sales of illicit tobacco and alcohol. This will initially run for a period of 12 months. Discussion took place on whether Middleton was the right place to run this initiative and about how the partnership may be able to add value.

Suggested that Aire Valley Homes needed to be made aware of the project as they can try and help roll out to their tenants.

Partnership to consider role in supporting mainstreaming successful programmes.

Action: Gemma to provide progress updates to the partnership on the work on a quarterly basis.

7. Integrated working and Children's Partnership (Shaid Mahmood / Frances English)

Shaid explained that his role as enabler was to integrate services to ensure that vulnerable children and families are safeguarded and forming a consistent approach. He did this with the agreement of area committees. Clusters core offer included using extended services to be the filter. Member champions were engaged in the Children's agenda with quarterly meetings of them and clusters. The journey took 12-15 months to embed and led to clusters working together as collaborative.

Frances (Project Officer 1 of 4 in Children's Services) explained that there are 2 Panels looking at aspects of this:

Intervention Panel - this group support families who are already receiving support from different agencies, there are 10 panels running and a new process being put in place. The panel is led by lead officers.

Children Leeds Panel – this group works on same model as above but it's focus is on specialist needs people.

Shaid went through services response to levels of vulnerability and risk of harm Diagram (which was tabled). A referral pathway paper was also tabled. Shaid pointed out that although early days the success of the approach was evident with more children prevented from having to go into social care.

A proposal for Health and Adult Social Care to integrate with Children's Services was made. The partnership to help integrate the services.

Action: Shaid to meet with Bash and Keith to look at bringing partnerships together in his role as lead for South East pathfinder. Shaid to provide further details of this programme at a future meeting.

8. Any other business

It was noted that the NHS net has been set up to share information and it's a vital tool to be able to receive NHS information.

Awareness raising and early diagnosis of cancer - Bash informed the group that the department of health have invited authorities to bid for funding to develop work on early diagnosing of cancer. NHS Leeds is working up a bid to undertake if successful a programme in South area. Bash provided everyone with details of the link.

Action: All encouraged to go on website link to get more information and get in touch with Bash with ideas that could help in scoping out the bid.

Partnership priorities – Bash highlighted the need now for everyone to assist in looking at delivery aspects of the locality partnership action plan. Proposals going to Joint Strategic Commissioning Board in May.

Action: Bash to invite partnership members to working group meetings to take forward work on communications and community engagement aspect.

Action: Judy to provide case studies from health trainers for future meetings for the partnership to work through looking at blockages and barriers to access. The partnership to set aside a dedicated slot on future agendas.

Pending agenda items:

- NHS Health check programme roll out
- NHS South East Health & Wellbeing action plan – Joanne Davis
- Area Delivery Plans
- South Pathfinder
- Nomination for partnership chair 2010 - 11

9. Future meetings

Action: Aneesa to send invites for future meetings and try booking rooms at Civic Hall where possible.